

**Neighborhoods Revitalization Implementation Plan**  
**Project Management Team Meeting**  
February 11, 2009 Minutes

The project management team meeting for the City of Anderson's Neighborhood Revitalization Plan was held in the Anderson Room of the Municipal Business Center on Wednesday, February 11, 2009 at 12 Noon.

**Housing Task Force Executive Committee members present:** Becky Holmes, Robert Mecke, and Eddie Kinsey

**Housing Task Force Executive Committee member absent:** Erick Bradshaw and Jason Craddock

**Asset Property Disposition Staff present:** Jesse Wiles

**Clemson University staff and graduate students (working with APD) present:** Mary Beth McCubbin, Megan Childers, Alex Ramsay, and Leigh Wood

**City Staff present:** Willie Day, Maurice McKenzie, Erica Craft, and Erin Hall

Willie Day welcomed everyone and turned the meeting over to Jesse Wiles of Asset Property Disposition. He started the meeting by saying so far, they have tried to keep the plans grounded in real-world reality and have a vision that challenges everyone. He said both short-term initiatives and long-term goals would be topics of focus in light of market realities and the current economy situation.

Mr. Wiles said the purpose of the meeting was to continue working with information that was presented at the EC3 Meeting that was held February 5<sup>th</sup>. He said the focus was to work with the numbers and drill down to the neighborhoods of focus by scoring the decision-making matrix. He said the matrix does not have to be exact, but there should be some consensus that the right areas for detail are selected. He said the data collection was done on a city-wide basis, as it encompassed over 19,000 parcels. He went through the scoring procedure for the decision-making matrix, alluding to the fact that some categories have hard data to guide the decisions, while other categories would be relying on local knowledge and opinion. He shared that when selected as the Project Management Team members, some of these decisions fall under those duties.

The decision-making matrix was scored based on the neighborhood sector statistics that included building conditions and vacancy count for each sector, as well as discussion regarding some subjective categories. After all scores were recorded, each sector was totaled and ranked. (Please see the attached documents regarding the final numbers in the decision-making matrix, as well as the corresponding map with each sector identified.) He said the outcome of the meeting will for them to analyze the top four or five highest scores and those will be the areas for detailed planning.

Mr. Day brought up the fact that citizen's participation was an important part of this process and that they were in the process of arranging the public input meetings within several communities. Mr. Wiles stated that capacity building would be a part of three of those meetings as well. Erin Hall stated that she would e-mail the dates out as soon as all meetings were confirmed.

With no further business, the meeting was adjourned.

Respectfully submitted,

Erin Hall

Business Development and Neighborhood Manager