

POLICIES AND PROCEDURES

STANDARD OPERATING PROCEDURES

Military Standards During Formal Events

SECTION II 2.2

Date: July 1, 2010

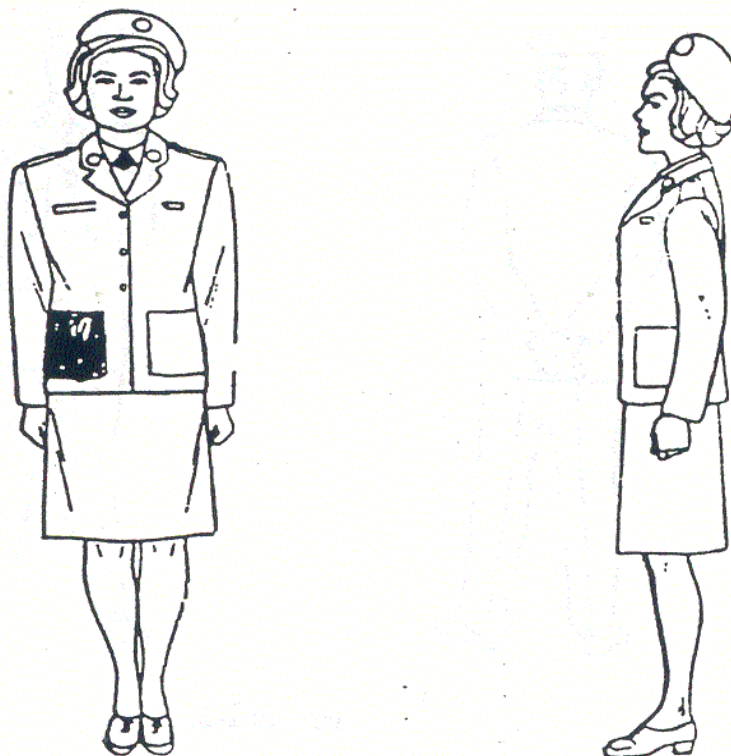
Approved by R. Dale Horne – Fire Chief

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2.2

Position of Attention

Position of Attention- Feet must form a 45 degree angle, with heels touching. Your legs must be straight, but not stiff, body erect. Locking your knees may cause you to pass out. Your hips and shoulders should be parallel with the ground. Your arms will hang straight down alongside your body, with your cupped palms facing leg and fingertips touching side of leg. Thumbs will rest on first joint of your index finger and along the seam of the pants or skirt. Your head and eyes will be looking straight ahead. Silence and immobility are required.



Position of Attention

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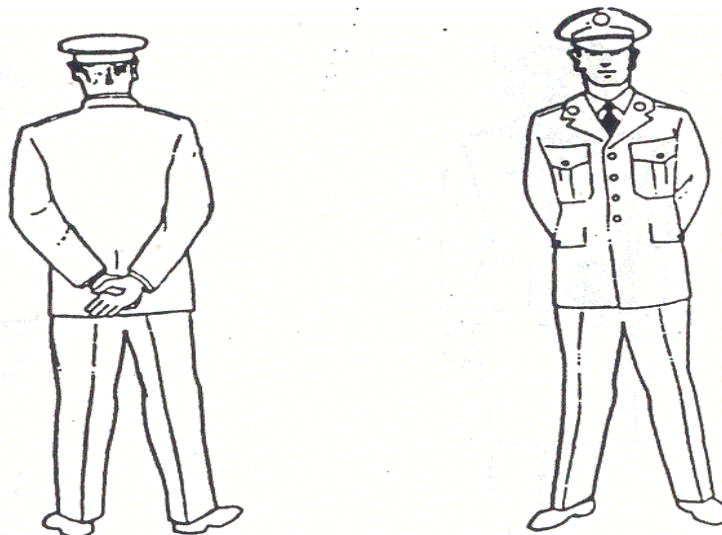
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2.3

Parade Rest

Parade Rest- The preparatory command is “Parade” and the execution is “Rest.” On the command of execution “Rest,” raise your left foot just high enough to clear the ground. Keep your legs straight, but not stiff. Extend your leg to the left and plant foot so that heels are 12 inches apart. Your feet will point 22 ½ degrees off the centerline of your body forming a 45degree angle. The centerline of your body is an imaginary line that divides your body in half from head to toe. Simultaneously, as the foot moves, slide your arms around your body and clasp your hands behind your back. Your arms will hang naturally behind your back. The back of your right hand will lay in your left palm.

Your right thumb draped over your left thumb forming an X. Your fingers will be joined and extended. Your head and eyes will remain straight ahead throughout movement. Silence and immobility are required. To return to the position of attention, the preparatory command is Detail and the command of execution is Attention. On the preparatory command, maintain the position of parade rest. On the command of execution, lift your left leg just enough to clear the ground. Keep your legs straight, but not stiff. Bring your left foot smartly into the right foot. Simultaneously slide arms back to your sides, assuming the position of attention. See below.



Parade Rest

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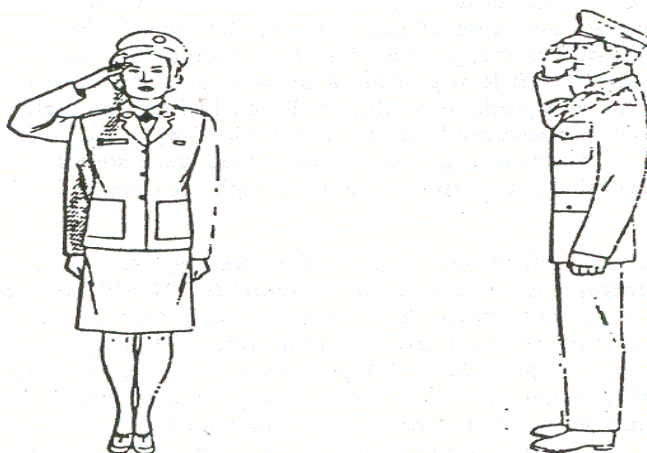
Stand At/Ease Rest Salutes and Order Arms

2.4 Stand At/Ease- Preparatory command of Stand At, followed by the command of execution Ease. The individual may move; however, they must remain standing with the right foot in place. Can only be called from the position of attention.

2.5 Rest- There is no preparatory command, and the difference between rest and at ease is on the command Rest, you may talk in moderate tones.

2.6 Salutes- Present Arms with associated command **Order Arms**. The preparatory commands are **Present** and **Order**. The command of execution is **Arms**. On the command of execution **Arms** or **Present Arms**, raise your right hand along the front of your body, at the same time uncapping your hand. Raise your hand as close to the front of your body as possible without touching your chest. Bring your hand to your right eyebrow. Fingers will extend and be joined: thumb will be alongside of your hand. The palm will be tilted slightly towards your face. The tip of the middle finger will touch your eyebrow above the outside corner of your right eye (if hat or glasses are not worn), or the top outside corner of glasses if worn (without hat), or the front right corner of your hat brim or hat bill. Your forearm from fingertips to elbow will form a straight line. Your upper arm from shoulder to elbow will be parallel to the ground and slightly forward of your body.

Order Arms- On the command of execution **Arms**, bring your arm smartly downward as close as possible, but not touching the front of your body. Cup your hand as it travels downward and return to the position of attention.



Salute

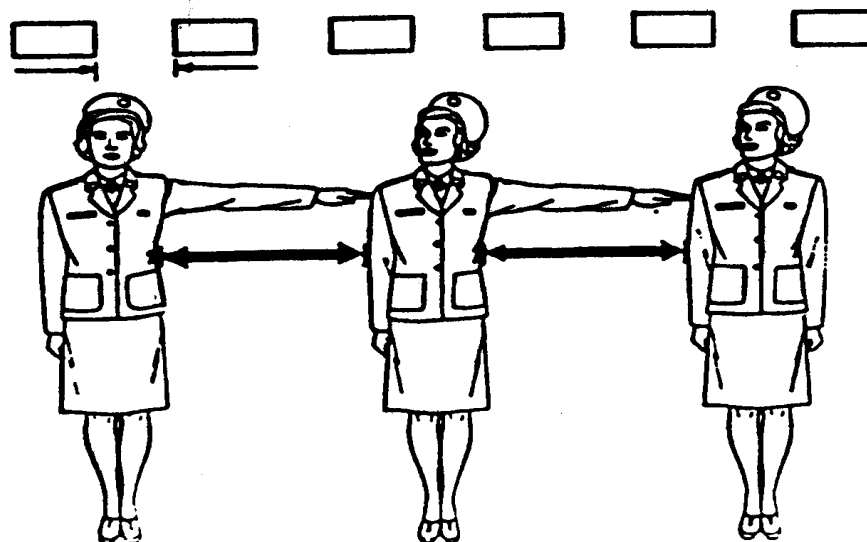
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2.8 To Align the Detail, At Normal Interval- "Dress Right" and "Ready" are the preparatory commands and "Dress" and "Front" are the commands of execution. On the command of execution "Dress" or "Dress Right, Dress" each member (except last member in each squad) extends the left arm laterally at the shoulder height, with palm of hand down, fingers extended and joined, thumb along the forefinger. At the same time the left arm is being raised, each member (except second, third, and fourth squad leaders) turns his/her head (with snap) 45' to the right. Take small steps to adjust your position so the right shoulder is touching the extended fingertips of the person on the right. Check your position for proper dress with the person on your right. Members of the second, third, and fourth squad will cover (without turning head) on the first squad. Fingertips may or may not touch the shoulder of the member to the left. If necessary, place extended hand behind the shoulder of the guard member on the left. As soon as proper dress, cover, and interval are obtained, hold your position until receiving the command of "Ready, Front." On the command of execution "Front" snap your left arm straight down to your side, cupping your hand without slapping your side. At the same time, snap your head and eyes back to the front. At this point your body will be back at the position of attention. See figure below:



Dress Right Dress at Normal Interval

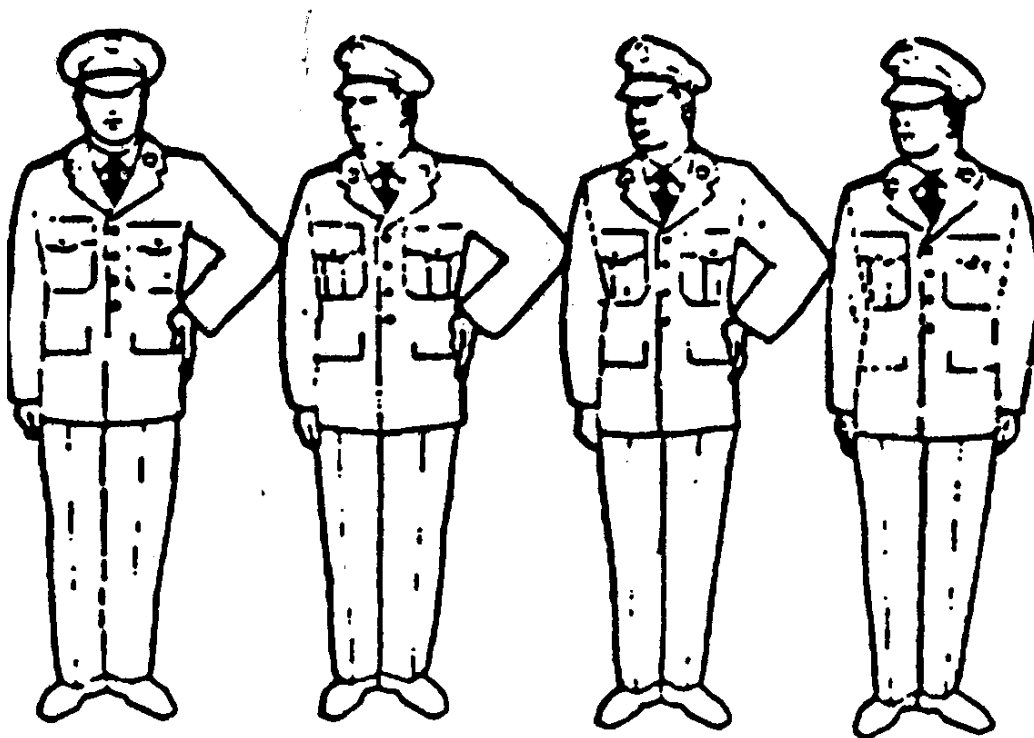
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2.9 To Align the Detail, At Close Interval- Same procedure as above with exception of left hand on side and use elbow instead of fingertips. See figure below:



**Dress Right Dress
at Close Interval**

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2.10 Proper Placement of Collar Insignias

