

Regular Meeting
July 9, 2018

The regular meeting of City Council was held this date in City Hall Council Chambers at 6:00 pm. In attendance were Mayor Pro Tem John Roberts, Council Members Thompson, Jeff Roberts, Laughridge, Stewart and Chapman. Mayor Terence Roberts and Councilmen Harbin and Newton were not present. Also in attendance were City Manager, Linda McConnell, Assistant City Manager, David McCuen; Accounting Manager, Tamara Lindley; City Attorney, Frankie McClain; Police Chief, Jim Stewart; and Utilities Director, Jeff Caldwell. The invocation was given by Councilman Stewart and respect to the flag was given by Council Member Thompson.

SWEARING-IN CEREMONY
Jeffrey D. Roberts – Seat 3
Sworn-In by City Attorney, Frankie McClain

Mr. Jeff Roberts won the April 3, 2018 election. He filled the seat of his father, Mr. Buck Roberts. Mr. Buck Roberts retired from office on June 30, 2018.

SPECIAL RECOGNITION
Corporal Cornelius Pickens
Corporal Nik Williamson

Police Chief, Jim Stewart said Corporal Cornelius Pickens joined the Anderson County Fire Service in 2006, as well as the Explorer Program with Medshore Ambulance Service. In 2009, he was hired by the Anderson County Emergency Services Division where he worked in the dispatch center. Corporal Pickens was hired by the Anderson Police Department in 2013 and was Rookie of the Year in 2014. He currently works on patrol's Delta Shift.

Corporal Nik Williamson was hired by the Anderson Police Department in October 2011. He transferred to patrol in 2013 where he received First Line Supervisor and Field Training Officer certifications. Corporal Williamson is a Standard Field Sobriety Test and Specific Skills Instructor through the South Carolina Criminal Justice Academy, as well as holding an Alert certification for active shooter instruction. He is currently an SRO at District V Career Campus.

Police Chief, Jim Stewart sworn-in and pinned Corporal Cornelius Pickens and Corporal Nik Williamson.

APPROVAL OF MINUTES

A motion by Councilman Laughridge seconded by Council Member Thompson carried unanimously (6-0) to approve the minutes of June 25, 2018 meeting as presented.

REQUEST SECOND READING OF ORDINANCE 18-10 TO AMEND SECTION 78-200 OF THE ANDERSON CITY CODE REGARDING SECURITY DEPOSIT

City Manager, Linda McConnell said the City purchased the Water System from Duke in April 2002. Duke did not provide the City with security deposit balances on existing utility customer accounts. The City also did not have the payment history of the Duke customers.

Due to having very limited operating cash until the billing cycles began, the City implemented the Security Deposit requirement as part of its ordinance in establishing rates in 2002. Now that the City utility is established with working cash flows, the City would like to amend the deposit requirement for existing utility customers in good standing.

Current Section 78-200 (a): A security deposit securing timely payment of monthly charges for water and/or sewer services provided by the City shall be required for new customer accounts or before reconnection when services have been terminated for nonpayment of an account.

Recommend amending Section 78-200 (a): A security deposit securing timely payment of monthly charges for water and/or sewer services provided by the City shall be required for new customer accounts or before reconnection when services have been terminated for nonpayment of an account. A security deposit will not be required for establishing a new service or transferring accounts for customers of good standing (defined as 12 months of timely payments and no disconnection of services).

Councilman Stewart recommended to include in the City's Security Deposit Policy, that a security deposit will not be required for new customers coming into the City for the first time from another water company. This new customer would have to present the appropriate documentation from the previous water company they are in good standing.

A motion by Councilman Laughridge seconded by Council Member Thompson carried unanimously (6-0) to approve Ordinance 18-10 to amend Section 78-200 of the Anderson City Code regarding Security Deposit on Second Reading.

REQUEST CONSIDERATION OF A CONTRACT WITH ARNETT MULDROW & ASSOCIATES FOR THE DOWNTOWN DEVELOPMENT MASTER PLAN ("SHOCK THIS BLOCK" GRANT PROJECT)

City Manager, Linda McConnell said the City of Anderson received a grant award from the Municipal Association of South Carolina for an investment known as "Shock This Block". This limited scope, site specific master plan will have a particular emphasis on opportunities for development of buildings and land, association of public art and creative placemaking, the elimination of blight, the beautification of the city, and the creation of employment opportunities in Downtown Anderson.

As a prerequisite step to moving forward with the grant project, Economic Development Staff issued a Request for Qualifications from urban design and planning consulting firms interested in providing services that would result in the adoption and implementation of a limited scope master plan for downtown Anderson, SC. Qualifications were received by March 15, 2018 from Design Workshop, The LandPlan Group South, Sizemore Group, and Arnett Muldrow & Associates. Arnett Muldrow & Associates and Design Workshop were interviewed April 30, 2018. City staff recommended Arnett Muldrow & Associates as the selected firm for the project; City Council approved the staff recommendation on May 14, 2018.

Downtown is emerging as a regional destination for residents and tourists and is in need of a Downtown Plan that provides a clear vision and achievable action items to further catalyze investment and development.

Arnett Muldrow and Associates have demonstrated a clear understanding of the project and provided a summary of the team's qualifications and structure, as well as proposed deliverables.

The proposed contract is with Arnett Muldrow and Associates for professional services. It is based upon a Guaranteed Maximum Price of \$68,850.

The Municipal Association has awarded \$25,000 via the Hometown Grant program for "Shock This Block" grant project. The total anticipated budget was between \$50,000 and \$75,000. The grant match was approved previously by City Council utilizing TIF and Hospitality funds and the grant funds received by the Municipal Association of South Carolina.

A motion by Councilman Chapman seconded by Council Member Thompson carried unanimously (6-0) to approve a contract with Arnett Muldrow and Associates in the amount of \$68,850 for the identified scope of work for the Downtown Development Master Plan.

REQUEST CONSIDERATION TO PURCHASE EQUIPMENT AND VEHICLES FOR THE WATER
DEPARTMENT

Utilities Director, Jeff Caldwell said as part of our capital replacement plan, we identified the need to replace one service truck, one operations truck and a backhoe in FY 2019. Bids were requested through the fleet managers office and all are state contract bids and no additional bids were received.

<u>Operations Truck</u>	<u>Supplier</u>	<u>Cost</u>	<u>Location</u>
Dodge	Cooper Motors	\$26,726.00	Clinton, SC
Dodge	Performance Dodge	\$26,853.00	Clinton, NC
Ford F150	Vic Bailey Ford	\$28,548.00	Spartanburg, SC
*Replaces a 2002 Ford with 172,500 miles			

<u>Service Truck</u>	<u>Supplier</u>	<u>Cost</u>	<u>Location</u>
Dodge	Cooper Motors	\$34,713.00	Clinton, SC
Dodge	Performance Dodge	\$34,840.00	Clinton, NC
Ford	Vic Bailey Ford	\$34,960.00	Spartanburg, SC
*Replaces a 2002 Chevy with 125,000 Miles			

<u>Backhoe</u>	<u>Manufacturer</u>	<u>Cost</u>	<u>Location</u>
Hill Machinery	Case	\$83,321.55	Greenville, SC
Old Stone Tractor	New Holland	\$84,488.00	Anderson, SC
Blanchard Machinery	Caterpillar	\$89,587.00	Simpsonville, SC
Flint Equipment	John Deere	\$90,500.00	Simpsonville, SC
*Replaces 1998 backhoe with 3320 Hours			

This equipment is used daily in the operation, maintenance, and construction of the retail water system.

This purchase will be funded by the Water Department capital equipment budget of \$157,000 for FY 2019.

Staff recommends the approval of \$145,927 for the following:

Operations Truck	\$26,726 from Copper Motors in Clinton, SC
Service Truck	\$34,713 from Copper Motors in Clinton, SC
Backhoe	\$84,488 from Old Stone Tractor in Anderson, SC

The low bid Case backhoe meets the criteria to perform the duties required; however, Old Stone Tractor is a local vendor and all other backhoes in the Water Department are New Holland.

A motion by Councilman Stewart seconded by Councilman Laughridge carried unanimously (6-0) to approve the purchase of two Dodge trucks from Cooper Motors and Backhoe from Old Stone Tractor in the total amount of \$145,927.

REQUEST CONSIDERATION OF A CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR YEAR TWO OF THE CONTINUING SEWER ASSESSMENT PROGRAM

City Manager, Linda McConnell said in June 2014, the City began to develop several CMOM programs with the goal to eliminate all discharges of untreated wastewater known as Sanitary Sewer Overflows. One of the programs involves assessing the sewer system using various techniques. The goal of this program is to assess 10% of the system each year. On average, this equates to 27 miles of sewer line and over 600 manholes each year.

Utilities Director, Jeff Caldwell said this engineering proposal includes assisting with bidding and selection of an assessment contractor, reviewing the work activities, confirming data conforms with CMOM requirements and analyzing the data to review risk of failure and defects that require immediate attention. This data is also used to prioritize future capital projects under the Infrastructure Rehabilitation Program.

Plans include CCTV assessment of approximately 13.5 miles of gravity sewer and 550 manholes as well as zoom camera assessment of approximately 5 miles of gravity sewer. The project budget is \$506,000 including engineering services budget of \$74,000.

Our Wastewater Department crews will perform the balance of the required 10% assessment using CCTV, SLRAT, and smoke testing techniques.

Moving forward with this project will allow the City to meet the goals of the CMOM programs.

The Continuing Sewer Assessment Program is funded in the FY 2019 Sewer Lines budget.

The Staff recommends approval of an engineering contract with Design South Professionals in the amount of \$74,000.

A motion by Council Member Thompson seconded by Councilman Laughridge carried unanimously (6-0) to approve an engineering contract with Design South Professionals in the amount of \$74,000 for the Continuing Sewer Assessment Program.

ADMINISTRATIVE BRIEFING

QUARTERLY PROGRESS REPORT

City Manager, Linda McConnell asked Council to review the Quarterly Progress Report included in the Council Packet

UPCOMING EVENTS

City Manager, Linda McConnell reminded Council of the following upcoming events and all meetings in July 2018.

July 12th and 26th – AU Overlay District Public Meeting

July 17th – Ward 6 Community Meeting at Recreation Center

July 20th – Movie Night in Carolina Wren Park – The Last Jedi

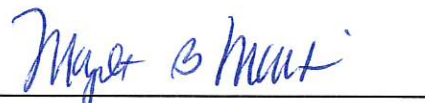
ADJOURNMENT

A motion by Councilman Chapman seconded by Councilman Laughridge carried unanimously (6-0) to adjourn.

ATTEST:



Terence V. Roberts
Mayor



Margot B. Martin
City Clerk Treasurer