

FSE Enforcement Guide

VIOLATON	CATEGORY LEVEL	REQUIRED ACTION
1. Failure to install GCD		
Initial notification	0	Non-compliance notification detailing violation.
Second notification	2	Notice -of-violation. Penalties may be assessed.
Third notification	3,4	Significant non-compliance. Administrative Order to install GCD. May be subject to daily penalties.
No response to notifications	5	Terminate sewer service.
Continuing to discharge after termination of sewer service	6	Direct legal action.
2. GCD not maintained as required		
1 incident within a 24-month period	0	Non-compliance notification detailing violation.
2 incidents within a 24-month period	1	Notice -of-violation. Penalties may be assessed.
3 incidents within a 24-month period	2	Notice -of-violation. Penalties may be assessed.
4 incidents within a 24-month period	3,4	Significant non-compliance. Administrative Order to address maintenance issues. May be subject to daily penalties.
Failure to address GCD maintenance issues in time frames set forth	5	Terminate sewer service.
Continuing to discharge after termination of sewer service	6	Direct legal action.
3. GCD structural failure		
Initial notification	0	Non-compliance notification detailing violation.
Second notification	2	Notice -of-violation. Penalties may be assessed.
Third notification	3,4	Significant non-compliance. Administrative Order to repair structural failures or install new GCD. May be subject to daily penalties.
Failure to address GCD structural failure in time frame set forth	5	Terminate sewer service.
Continuing to discharge after termination of sewer service	6	Direct legal action.

4. Failure to maintain records 1 incident within a 24-hour period	0	Non-compliance notification detailing violation.
2 incidents within a 24-month period	1	Notice -of-violation. Penalties may be assessed.
3 incidents within a 24-month period	2	Notice -of-violation. Penalties may be assessed.
4 incidents within a 24-month period	3,4	Significant non-compliance. Administrative Order to provide proof of record maintenance. May be subject to daily penalties.
Failure to properly maintain records after previous enforcement actions	5	Terminate sewer service.
Continuing to discharge after termination of sewer service	6	Direct legal action.

5. Failure to allow access		
	3,4	Significant non-compliance. May be subject to penalties.
Repeated failure to allow access	5	Terminate sewer service

6. Use of prohibited additives		
	3,4	Significant non-compliance. Administrative Order to cease use of additives. May be subject to daily penalties.
Repeated use of additives	5	Terminate sewer service.

7. Hauler/ Plumber Certification 1 incident of failure to properly clean outside GCD	1	Non-compliance notification detailing violation.
2 incidents of failure to properly clean outside GCD	3	Notice -of-violation. Penalties may be assessed.
3 incidents of failure to properly clean outside GCD	7	Hauler/ Plumber Certification is suspended until new class is attended.
More repeated failures to properly clean outside GCD	7	Hauler/ Plumber Certification is permanently suspended and Hauler/ Plumber will not be able to work on FSEs connected to City's wastewater treatment plant.
1 incident of failure to submit hauler/ plumber paperwork in a timely manner	1	Non-compliance notification detailing violation.
2 incidents of failure to submit hauler/ plumber paperwork in a timely manner	3	Notice -of-violation. Penalties may be assessed.
3 incidents of failure to submit hauler/ plumber paperwork in a timely manner	7	Hauler/ Plumber Certification is suspended until new class is attended.

More repeated failures to submit Hauler/ plumber paperwork in a timely Manner.	7	Hauler/ Plumber Certification is permanently suspended and Hauler/ Plumber will not be able to work on FSEs connected to City's wastewater treatment plant.
1 incident of failure to submit hauler/ Plumber paperwork to City	3	Non-compliance notification detailing violation.
Repeated incident of failure to submit Hauler/ plumber paperwork to City	7	Hauler/ Plumber Certification is suspended until new class is attended.
More repeated failures to submit Hauler/ plumber paperwork to the City	7	Hauler/ Plumber Certification is permanently suspended and Hauler/ Plumber will not be able to work on FSEs connected to City's wastewater treatment plant.
Any incident of discharging any wastewater or pumpings back into the GCD resulting in a discharge to sewer	7	Hauler/ Plumber Certification is permanently suspended and Hauler/ Plumber will not be able to work on FSEs connected to City's wastewater treatment plant.

CATEGORY LEVEL	PENALTY
0	No penalty
1	Up to \$100 per day per violation
2	Up to \$200 per day per violation
3	Up to \$400 per day per violation
4	Administrative Order
5	Terminate Sewer Service
6	Direct Legal Action
7	Suspend Hauler/ Plumber Certification

Note: Penalty amounts subject to change.