

**CITY OF ANDERSON
COUNCIL AGENDA
June 24, 2024
6:00 PM**

INVOCATION: Council Member Beatrice Thompson
RESPECTS TO FLAG: Councilman Rick Laughridge
SPECIAL RECOGNITION: Rick Laughridge – Seat 6 Councilman

Approval of Minutes of June 10, 2024

A. OLD BUSINESS:

1. Request second reading of Ordinance 24-08 adopting the budget for fiscal year 2024-2025.

B. NEW BUSINESS:

1. Request consideration of a referral to the Planning Commission a petition to rezone 710 West Mauldin Street from R-5, Single-Family Residential to RM-10, Multi-Family Residential.
2. Request consideration of an engineering contract for the North Street Pipe Replacement Project.
3. Request consideration of contract renewal for inmate food service within the Anderson Police Department Detention Center.

Public Hearing – FY 2024-2025 Budget
June 10, 2024

Chief Financial Officer, Margot Marting presented a PowerPoint presentation on the proposed FY 2024-2025 Budget, total budget of all funds \$84,757,127.

GENERAL FUND	\$ 36,318,470	\$ 38,395,006	5.72%
SPECIAL REVENUE FUNDS			
Capital Replacement Fund	\$ 743,875	\$ 713,860	-4.03%
Hospitality	5,755,176	5,915,000	2.78%
Parks & Recreation Fund	2,707,155	2,465,948	-8.91%
Sanitation Fund	3,031,099	3,139,532	3.58%
Community Development	1,319,311	1,319,311	0.00%
Cemetery Fund	559,013	673,953	20.56%
Accommodations Tax	620,000	600,000	-3.23%
Transit Endowment	50,000	50,000	0.00%
Perpetual Care	55,000	55,000	0.00%
Total Special Revenue Funds	\$ 14,840,629	\$ 14,932,604	0.62%
ENTERPRISE FUNDS			
Sewer	\$ 17,629,550	\$ 16,935,530	-3.94%
Water	11,192,000	11,770,775	5.17%
Stormwater	1,256,750	1,180,460	-6.07%
Transit	1,604,753	1,560,800	-2.74%
Total Enterprise Funds	\$ 31,683,053	\$ 31,447,565	-0.74%
Total All Funds	\$ 82,842,152	\$ 84,775,175	2.33%

There were nine citizens in attendance. The public comments were:

- Use of funding from Hospitality Fund \$300,000 Special Project line item for trails
- Proposed pretreatment fee increases
- Cost of N. Main Paving Project at \$1.5 million

Council Work Session
June 10, 2024

The Work Session of the City Council was held on this date in City Hall Council Chambers at 5:30 pm. In attendance were Mayor Terence Roberts, Mayor Pro Tem John Roberts, Council Members Thompson, Laughridge, Stewart, Jeff Roberts, Newton and Martinez. Councilman Harbin was not present. Also, in attendance were City Manager, David McCuen; Assistant City Manager, Andrew Strickland; Chief Financial Officer, Margot Martin; and Strategic Project Director, Mary Haley Thompson.

ADMINISTRATIVE BRIEFING AND DISCUSSION

2024-2025 Budget – Margot Martin presented items as a follow-up to the May 13, 2024 Council budget work session:

- Detailed CDBG budget was presented (allocation not known at time of original meeting). Updated CDBG budget is \$1,301,263, a slight decrease from the prior year's budget of \$1,319,311.
- Updated information regarding wire connectivity project.

The Council also discussed/reviewed the proposed updates to the Procurement limits.

Cater's Lake Project – Mr. Strickland presented the results of the 3 RFQs received for Preconstruction services for Cater's Lake. Item will be on the agenda tonight for approval.

The Council also inquired about the proposed SCDOT traffic light at Mauldin/Greenville Street.

Regular Meeting
June 10, 2024

The regular meeting of the City Council was held on this date in City Hall Council Chambers at 6:00 pm. In attendance were Mayor Terence Roberts, Mayor Pro Tem John Roberts, Council Members Thompson, Laughridge, Stewart, Jeff Roberts, Newton, and Martinez. Councilman Harbin was not present. Also in attendance were City Manager, David McCuen; Assistant City Manager, Andrew Strickland; Chief Financial Officer, Margot Martin; and Planning Director, Maurice McKenzie. The invocation was given by Councilman Jeff Roberts with respect to the flag was given by Councilman Tony Stewart.

SEPECIAL RECOGNITION
Mr. Charlie Ervin
2024 Carolinas Council of Housing Redevelopment and
Code of Officials SC Commissioner of the Year

Executive Director of the Anderson Housing Authority, Jeff Trahan recognized Mr. Charlie Ervin for being named the 2024 Carolinas Council of Housing Redevelopment and Code of Officials SC Commissioner of the Year. Mr. Ervin has been a board member of the Anderson Housing Authority Board of Commissioners for 14 years.

APPROVAL OF MINUTES

A motion by Councilman Newton seconded by Councilman Martinez carried unanimously (8-0) to approve the minutes of the May 13, 2024 meeting as presented.

REQUEST CONSIDERATION OF APPOINTMENT TO THE ANDERSON HOUSING AUTHORITY BOARD
OF COMMISSIONERS

City Manager, David McCuen said Jeff Trahan is the Executive Director of the Housing Authority of Anderson. Annually, one member of the board is appointed or reappointed by City Council. The board has one position/term to address.

In December 2023, the term of Jason Craddock expired. Mr. Craddock has expressed interest in continuing to serve on this board. The term for this position is a five-year term expiring December 31, 2028.

The other four board members and terms are:

Emily Owen – December 2022 (vacant)

Linda McDowell – December 2024

Chase Christopher – December 2025

Charlie Ervin – December 2026

A motion by Mayor Pro Tem John Roberts seconded by Councilman Jeff Roberts carried unanimously (8-0) to approve reappointing Jason Craddock to the Anderson Housing Authority Board of Commissioners a 5-year term expiring December 31, 2028.

REQUEST CONSIDERATION OF REFERRAL TO THE PLANNING COMMISSION A PETITION TO
REZONE 10 ACRES LOCATED AT 110 FAIRWAY GREEN FROM RM-10, MULTI-FAMILY
RESIDENTIAL TO PDD, PLANNED DEVELOPMENT DISTRICT

Planning Director, Maurice McKenzie said in 2022, the subject 10 acres was rezoned from R-20, Single-Family Residential to RM-10, Multi-Family Residential for the applicant to construct multi-family units on the site. The applicant has further refined the plans for the site, which will now consist of a townhouse development on individual lots. Since the current RM-10 standards require townhouse lots to be a minimum of 5,000 square feet, it doesn't meet the typical lot size standards for the product that is common today. Therefore, a PDD zoning classification is requested. Most townhouse developments in recent years have the PDD zoning designation to be more flexible with lot size requirements. A document that outlines the development details for the project will be required.

The Planning Commission meets on July 2nd.

A motion by Councilman Jeff Roberts seconded by Council Member Thompson carried unanimously (8-0) to approve a referral to the Planning Commission a petition to rezone 10 acres located at 110 Fairway Green from RM-10, Multi-Family Residential to PDD, Planned Development District.

REQUEST CONSIDERATION OF REFERRAL TO THE PLANNING COMMISSION A PETITION TO
ANNEX AND ZONE TO R-5, SINGLE-FAMILY RESIDENTIAL, APPROXIMATELY 139.5 ACRES
LOCATED AT 604-A EAST SHOCKLEY FERRY ROAD

Planning Director, Maurice McKenzie said the applicant is proposing to develop a 253-lot single-family residential subdivision and wishes to receive city services. Since the property is contiguous to the city limits, the annexation process can begin. The R-5, Single-Family Residential standards will meet their lot specifications, and the City's Landscaping and Tree Preservation requirements will be in effect.

The Planning Commission meets on July 2nd.

A motion by Councilman Newton seconded by Councilman Laughridge carried unanimously (8-0) to approve referral to the Planning Commission a petition to annex and zone to R-5, Single-Family Residential, approximately 139.5 acres located at 604-A East Shockley Ferry Road.

REQUEST CONSIDERATION OF REFERRAL TO THE PLANNING COMMISSION A PETITION TO ANNEX AND ZONE TO PDD, PLANNED DEVELOPMENT DISTRICT, APPROXIMATELY 4.5 ACRES LOCATED AT THE INTERSECTION OF WEST MAULDIN AND BLECKLEY STREET

Planning Director, Maurice McKenzie said the applicant is proposing to develop a 253-lot single-family residential subdivision and wishes to receive city services. Since the property is contiguous to the city limits, the annexation process can begin. The R-5, Single-Family Residential standards will meet their lot specifications, and the City's Landscaping and Tree Preservation requirements will be in effect.

The Planning Commission meets on July 2nd.

A motion by Council Member Thompson seconded by Mayor Pro Tem John Roberts carried unanimously (8-0) to approve referral to the Planning Commission a petition to annex and zone to PDD, Planned Development District, approximately 4.5 acres located at the intersection of West Mauldin and Bleckley Street.

REQUEST CONSIDERATION OF ORDINANCE 24-08 ADOPTING THE BUDGET FOR FISCAL YEAR 2024-2025

Chief Financial Officer, Margot Martin said in accordance with the General Statutes of the State of South Carolina, the City Council is required to adopt an annual balanced budget by ordinance prior to July 1.

The City's budget is a policy and planning document that describes the City's priorities and plans. The purpose of a budget is to control the money, direct funds at projects identified by the City Council and provide basic municipal services.

The finance team held a budget work session with City Council on May 13th, where the Finance staff presented the budget highlights/overviews of the 2024 - 2025 budget. City Council also received the detailed budget book that supported the budget totals.

A public hearing was held on June 10, 2024, at 5:00 pm prior to the Council meeting.

Budget Highlights include:

- No proposed increases in tax rates – the millage rate remains at 109.
- No proposed increases in monthly utility fees, stormwater, or sanitation fees.
- Utility budget does include rate changes for tap fees, capacity fees, and pretreatment fees.
- 3% Cost of Living Adjustment for our full-time and permanent part-time employees.

- Full year of Public safety salary adjustments.
- No health insurance increases for our employees – City does incur at 11.70% increase in health insurance costs in January 2025.
- Six additional full-time firefighters and two new ACATS transportation team members are included in the budget.
- A \$240,000 increase is included for O&M for public safety.
- Full year of O&M for 110 North Kitchen.
- 6% increase in Wholesale purchased water rate.
- Capital projects including Main Street Paving, Linley Park Project, and Utility Line upgrades/replacements.
- Updates to the City of Anderson Procurement Code including ‘federal provisions, required clauses, and certifications as an attachment to the City’s code.

Staff requests approval of Ordinance 24-08 adopting the budget for fiscal year ending June 30, 2025, for total budget for all funds of \$84,757,127.

Mayor Terence Roberts asked for comments from the audience.

Mr. Michael Gardner of 117 Sunrise Harbor, representing Friends of Electric City Trails, asked due to the lack of progress on the Bicycle Connectivity Plan from 2014, would the City agree to add \$100,000 to the Hospitality Budget for survey and easements along Cox Creek.

Councilman Jeff Roberts commented on the proposed utility fee increases, hoping the City in the future will gradually increase these fees.

Councilman Martinez asked if the City could budget the funds recommended for trails through the Hospitality Fund. City Manager, David McCuen said he would not recommend this increase in budget at this time.

Mayor Pro Tem John Roberts asked about unfunded budget items in the general fund such as the request for 10 police vehicles and only allocating funds for 5 police vehicles. Mr. McCuen said that although the request was for 10, the City is only able to fund 5; however, the City’s fleet can accommodate this as there are reserve vehicles available and the current fleet is in good shape.

A motion by Council Member Thompson seconded by Councilman Laughridge carried unanimously (8-0) to approve Ordinance 24-08 adopting the budget for Fiscal Year 2024-2025, for total budget for all funds of \$84,757,127 on First Reading.

REQUEST CONSIDERATION OF AN ADDENDUM TO THE EMPLOYER RESOLUTION FOR
PARTICIPATION IN THE STATE INSURANCE BENEFITS PROGRAM REGARDING MUNICIPALITY
COUNCILMEMBER COVERAGE

City Manager, David McCuen said City Council approved Resolution 15-05 in August 2015 to join the SC Public Employee Benefit Authority (PEBA) for the purpose of providing Group Health Insurance Benefits and related Benefits programs from the State of South Carolina. The effective date of membership was January 1, 2016.

In 2024, PEBA notified subdivisions that municipalities needed to amend the definition of “Employee” for the purposes of eligibility to participate in the state insurance program. The definition of “Employee” can include or exclude councilmembers from the definition as “Employee” for eligibility purposes under PEBA.

The required Addendum to the Employer resolution for participation in PEBA, City Council must determine if members of council will be considered Active Employees of the City for the purposes of participation in the State Insurance Benefits Program or not. The option selected applies to all members of Council and is irrevocable for the duration of the City’s participation in the PEBA program.

Currently, the City considers councilmembers as employees and councilmembers are eligible to participate in the PEBA program. Staff recommends that the City continue this option.

Staff requests authorization for the Addendum to the Employer Resolution to allow Councilmembers to be considered “Employee” under the PEBA program.

A motion by Councilman Stewart seconded by Mayor Pro Tem John Roberts carried unanimously (8-0) to approve an Addendum to the Employer Resolution for participation in the State Insurance Benefits Program regarding Municipality Councilmember Coverage.

REQUEST CONSIDERATION OF CONSTRUCTION SERVICES FOR THE CATER’S LAKE PROJECT

Assistant City Manager, Andrew Strickland said the City of Anderson engaged Goodwyn Mills Cawood, LLC (GMC) in Summer 2023 to prepare construction documents, hold public input sessions, obtain permits, and administer the construction contract for the Cater’s Lake Park renovation. Public drop-ins are planned for late summer 2024, but the project is at a good point to bring a contractor on board for pricing exercises and constructability review.

The Construction Manager at Risk (CMAR) method of construction administration will provide the City with the greatest flexibility and cost efficiency for the Cater’s Lake Project.

The CMAR method ensures a collaborative working relationship throughout the construction process between the City, the design team (GMC), and the selected contractor. This can result in a higher quality of construction, more cost-certainty throughout the project, improved communication, and a timelier completion date. In short, the CMAR process is arguably the most responsible, efficient, and cost-effective procurement method at the City's disposal, and has served us well on projects in the past.

A Request for Qualifications (RFQ) was issued and advertised in both the Anderson Independent-Mail and SCBO for pre-construction services for the Cater's Lake Project. The City received three submittals:

Edifice General Contractors
Mavin Construction
Triangle Construction Company

Each proposal was evaluated and scored based on several metrics outlined in the RFQ. Based on this evaluation and subsequent interviews, Edifice General Contractors was identified as the preferred contractor.

One of the City's Strategic Goals is to advance the quality of life by providing facilities and programming for health and wellness through the continued use and preservation of Cater's Lake.

The Hospitality Fund will fund this project.

Staff recommends the selection of Edifice General Contractors to perform pre-construction services for the Cater's Lake Project for a fee of \$30,000. Once a final budget, scope, and timeline have been developed for the project, Staff will bring back to City Council a contract and Guaranteed Maximum Price for authorization prior to construction commencing.

A motion by Councilman Jeff Roberts seconded by Councilman Martinez carried unanimously (8-0) to approve Edifice General Contractors to perform pre-construction services for the Cater's Lake Project for a fee of \$30,000.

EXECUTIVE SESSION

A motion by Councilman Stewart seconded by Mayor Pro Tem John Roberts carried unanimously (8-0) to move into Executive Session:

Section 30-4-70(a)(2) – Discussion of negotiations incident to proposed contractual arrangements for the purchase of property.

A motion by Councilman Martinez seconded by Council Member Thompson carried unanimously (7-0) with Councilman Laughridge absent to move out of Executive Session.

No action was taken.

ADJOURNMENT

A motion by Councilman Stewart seconded by Councilman Martinez carried unanimously (7-0) to adjourn at 7:40 pm.

Notice of this meeting was posted on the City of Anderson’s website and the Anderson Independent Mail newspaper was notified of the meeting at least 24 hours in advance of the meeting in accordance with the S.C. Freedom of Information Act.

ATTEST:

Terence V. Roberts
Mayor

Margot B. Martin
City Clerk Treasurer

Date: June 24, 2024

Agenda Item No: A-1

**City of Anderson
Council Agenda**

Title/Description: Old Business

Request approval of Ordinance 24-08 adopting the budget for fiscal year 2024 – 2025.

Executive Summary:

Background: In accordance with the General Statutes of the State of South Carolina, the City Council is required to adopt an annual balanced budget by ordinance prior to July 1.

The City's budget is a policy and planning document that describes the City's priorities and plans. The purpose of a budget is to control the money, direct funds at projects identified by the City Council and provide basic municipal services.

The finance team held a budget work session with the City Council on May 13th and again June 10th, where the Finance staff presented the budget highlights/overviews of the 2024 - 2025 budget. The City Council also received the detailed budget book that supported the budget totals.

A public hearing was held on June 10, 2024, at 5:00 pm prior to the Council meeting. The Budget ordinance is attached.

Funding: Budget Highlights include:

- No proposed increases in tax rates – the millage rate remains at 109.
- No proposed increases in monthly utility fees, stormwater, or sanitation fees.
- Utility budget does include rate changes for tap fees, capacity fees, and pretreatment fees.
- 3% Cost of Living Adjustment for our full time and permanent part time employees.
- Full year of Public safety salary adjustments.
- No health insurance increases for our employees – City does incur at 11.70% increase in health insurance costs in January 2025.
- Six additional full time firefighters and two new ACATS transportation team members are included in the budget.
- A \$240,000 increase is included for O&M for public safety.
- Full year of O&M for 110 North Kitchen.
- 6% increase in Wholesale purchased water rate.
- Capital projects including Main Street Paving, Linley Park Project, and Utility Line upgrades/replacements.
- Updates to the City of Anderson Procurement Code including federal provisions, required clauses, and certifications as an attachment to the City's code.

Recommendation: Request approval of Ordinance 24-08 adopting the budget for fiscal year ending June 30, 2025, for total budget for all funds of \$84,757,127.

Action Requested: X Ordinance 2nd Reading

ORDINANCE 24-08

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF ANDERSON, SOUTH CAROLINA, TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ANDERSON, SOUTH CAROLINA, FOR THE FISCAL YEAR ENDING JUNE 30, 2023.

WHEREAS, Section 5-7-260 (3) of the SC Code requires that a municipal Council shall act by ordinance to adopt Budgets and Levy Taxes pursuant to Public Notice;

WHEREAS, the Council believes that sound financial policies begin with the adoption of a balanced budget;

WHEREAS, the City administration and Council have held work sessions to determine the budget that is in the best interest of the City;

NOW THEREFORE BE IT ORDAINED by the Governing Body of the City of Anderson in Council duly assembled and by the authority of the same is hereby adopted and is hereby made a part hereof as fully as if incorporated herein and a copy thereof is attached by funds as follows:

SECTION 1. Estimates of Revenue and other financing sources, and establishment of appropriations.

- A. That the prepared budget and the estimated revenue for payment of same with totals by funds as follow:

	<u>2024-2025</u>
GENERAL FUND	\$ 38,395,006
SPECIAL REVENUE FUNDS	
Capital Replacement Fund	\$ 713,860
Hospitality	5,915,000
Parks & Recreation Fund	2,465,948
Sanitation Fund	3,139,532
Community Development	1,301,263
Cemetery Fund	673,953
Accommodations Tax	600,000
Transit Endowment	50,000
Perpetual Care	55,000
Total Special Revenue Funds	\$ 14,914,556
ENTERPRISE FUNDS	
Sewer	\$ 16,935,530
Water	11,770,775
Stormwater	1,180,460
Transit	1,560,800
Total Enterprise Funds	\$ 31,447,565
Total All Funds	<u>\$ 84,757,127</u>

B. Compensation Plan. Compensation includes 3.00% Cost of Living Adjustment (COLA) for full time and permanent part time employees that will be in effect July 1, 2024, and that funding is included to part “A” above. A 3% COLA for the retirees under the City of Anderson Pension Trust Plan will be in effect August 1, 2024.

C. Exceptions for Certain Funds.

Provisions of Existing Statutes, Ordinances, Contracts and Covenants. Where existing Statutes, Ordinances, Contracts and Covenants govern the use of funds accordingly to legislatively or contractually determined formulae, the estimates in this Ordinance are illustrative rather than controlling and appropriations of those funds will adjust according to the applicable provision of such Statutes, Ordinances, Contracts and Covenants.

Capital Project Appropriations. Governmental fund appropriations designated from previous appropriation ordinances shall remain in force for the life of the project and are accounted for in the construction in progress accounts. Any net fund balance accumulation shall not lapse on June 30, 2023, with the exclusion of capital project appropriations that are designated as construction in progress.

Appropriations Established by Other Ordinances. Appropriations for capital expenditure or investment or for bond issuance costs or for the payment of annual installments of capitalized interest according to a predetermined schedule are made in the related Bond Ordinances. Nothing in this ordinance shall modify or amend the terms of any Bond Ordinance.

SECTION 2. Levy of Taxes. That a tax to cover the period from July 1, 2024 to June 30, 2025, both inclusive; for the sums and in the manner hereinafter mentioned, is and shall be levied, collected by Anderson County and paid into the treasury for the City of Anderson for the use and service thereof; a tax not to exceed one hundred sixteen (\$109.00) on every one thousand dollars (\$1,000.00) in assessed value of real estate and personal property of every description owned and used in the City of Anderson, South Carolina, except such as is exempt from taxation under the constitution and laws of the State of South Carolina, is and shall be levied and paid to Anderson County and then remitted into the City Treasury for the credit to the City of Anderson for the corporate purposes, permanent improvement and for the purpose of paying current expenses of said Municipality. Such tax is levied on such property as is assessed for taxation for County and State purposes.

SECTION 3. Amended the Sewer Operations and Maintenance Rate for the City’s Utility Partners. Monthly Sewer O&M rate for Anderson County and Homeland Park for billings commencing July 1, 2024, is hereby amended as follows:

Sewer O&M \$4.56 Rate per 1,000 gallons

SECTION 4. Section 78-204 (a)(1), Charges for Water meter installation, commencing July 1, 2024, is hereby amended as follows:

3/4 " Meter Size	\$1,500 (In City/Outside City)
1 inch and larger	Cost plus 25%

SECTION 5. Section 78-205 Fire Hydrants, fire protection and sprinkler system charges, commencing July 1, 2024, is hereby added as follows:

- (g) A fee of \$200 shall be charged for unauthorized use of fire hydrant.
- (h) A fee of \$500 shall be charged for unauthorized use of fire service.

SECTION 6. Section 78-206(a)(1)(2), Sewer Tapping Fees, commencing July 1, 2024, is hereby amended as follows:

- (1) In City Sewer Connections \$2,000
- (2) Out of City Sewer Connections \$2,000

SECTION 7. Section 78-208 (a)(b), Capacity Fees, commencing July 1, 2024, is hereby amended as follows:

- (a) Sewer System Capacity reservation fee \$1,500 per Residential Equivalent Unit (REU)
- (b) Water System Capacity reservation fee \$1,500 per Residential Equivalent Unit (REU)

SECTION 8. Section 78-209 (b)(3)(4)(5), Pretreatment Fees, commencing July 1, 2024, is hereby amended as follows:

- (3) A surcharge program for total suspended solids (TSS) will impose surcharges for excess industrial loading over 400 mg/l. The rate of the TSS surcharge will be \$0.30 per pound of excess TSS.
- (4) A surcharge program for total Kjeldahl nitrogen (TKN) will impose surcharges for excess industrial loading over 30 mg/l. the rate for TKN surcharge will be \$0.45 per pound of excess TKN.
- (5) A surcharge program for total phosphorus (TP) will impose surcharges for excess industrial loading over seven mg/l. the rate for TP surcharge will be \$3.25 per pound of excess TP.

SECTION 9. Section 78-210, Fats, Oils and Grease (FOG) Fees, commencing July 1, 2024, is hereby added as follows:

- (a) *Purpose.* It is the purpose of this section to provide for the recovery of costs from users of the city's FOG program established herein. The applicable charges or fees will be established with the annual budget for each fiscal year covering July 1 through June 30.
- (b) An initial FOG permit review fee of \$125 will be charged when a set of plans has been submitted for approval.

SECTION 10. City of Anderson Procurement Updates. Commencing July 1, 2024, the City of Anderson Procurement Code is hereby amended as follows:

Approval Limits

Department Head	Up to \$ 10,000
Division Head	Up to \$ 25,000
Chief Financial Officer	Up to \$ 45,000
City Manager	Up to \$100,000
City Council	> \$100,000 or use of Fund Balance

Purchase Requirements

Reasonable cost basis (no quotes)	<\$10,000
3 Written Quotes	>\$10,000 - \$25,000
3 Written Solicitation (informal bids)	>\$25,000 - \$250,000
Competitive Bids	>\$250,000

Authorizing Cooperative Purchasing per South Carolina Code 11-35-4810.

Authorizing the addition of standard Federal provisions, clauses, and certifications as an attachment to the City of Anderson Procurement Code.

SECTION 11. Memorandum of Agreement for School Resource Officer Program.

The City Manager is authorized to execute a Memorandum of Agreement between School District Five of Anderson County and the City of Anderson for the purposes of the School Resource Officer program.

SECTION 12. Tax Anticipation Note.

That based upon experience comparable to that in previous years to meet budgeted obligation of the General Fund for the period July 1, 2024, through January 31, 2025, borrowing not to exceed \$5,000,000 in Tax Anticipation Notes is authorized and is part of this Ordinance.

SECTION 13. Certain supplemental appropriations.

Any funds received during the fiscal year as a result of new grants awarded to the City and any increases in the appropriation of fund balances for grants from the City or appropriations of fund balance for Capital Projects approved by motion or resolution of City Council shall increase the original budget and shall not require a supplemental budget ordinance.

SECTION 14. Administration of the budget.

The City Manager or his designee shall administer the budget and may authorize the transfer of appropriations within the allotments heretofore established as necessary to achieve the goals of the budget provided however, that no such transfers shall be used to increase the total appropriation within any fund.

SECTION 15. Validity of the Budget Ordinance.

If, for any reason, any sentence, clause, or provision of this ordinance shall be declared invalid, such declaration shall not affect the remaining provisions thereof.

SECTION 16. Conflicts with Preceding Ordinances. Except as otherwise provided herein, with respect to any conflicts arising between this and other ordinances, this Ordinance shall prevail with respect to the conflicting sections.

SECTION 17. Enactment. This Ordinance shall take effect on July 1, 2024.

Date: June 24, 2024

Agenda Item No: B-1

**City of Anderson
Council Agenda**

Title/Description: New Business

Request referral to the Planning Commission a petition to rezone 710 W. Mauldin Street from R-5, Single-Family Residential to RM-10, Multi-Family Residential.

Executive Summary:

Background: The applicant proposes to rezone the property to construct a duplex on the site. The lot is 0.36 acres in size (approximately 16,000 square feet), which is larger than parcels of land typically found in R-5 districts. The lot width is just shy of being the appropriate size to subdivide into two lots for single-family construction.

Recommendation: Referral to the Planning Commission. The Planning Commission meets on July 9th (rescheduled from the regular meeting date of July 2nd).

Action Requested:

Ordinance 1st Reading

Information Only

Ordinance 2nd Reading

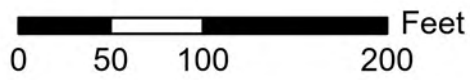
General Approval

Resolution

Referral



710 W. Mauldin Street
(TMS 1231703016)



06/2024



City of Anderson
Council Agenda

Title/Description: New Business

Request consideration of an engineering contract with Davis & Floyd for engineering design and CEI services for the North Street drainage improvements project.

Executive Summary:

Background: In 2022, the City of Anderson engaged Davis & Floyd to perform a condition assessment to determine the location and condition of the storm drainage system in the vicinity of North Street. Based on this assessment, the City proposes to contract with Davis & Floyd for professional engineering and CEI (construction engineering & inspection) services for the replacement of the drainage pipe that runs south-east along rear property lines from East Calhoun Street to North Street. The City has elected to design the project in one phase and construct the project in two phases. The design is anticipating the development of plans, submittal for permits, project bidding and full-time CEI oversight up to 20 hours per week.

The breakdown of the proposed fee (not to exceed) \$396,000 for this work is as follows:

- A – Project Management Services \$16,000.00 Lump Sum
- B – Topographic Survey Services \$26,000.00 Lump Sum
- C – Boundary Survey and Easement Plat Preparation Services \$160,000.00 Cost Plus Max
- D – Design Services \$83,000.00 Lump Sum
- E – Permitting Services \$19,000.00 Lump Sum
- F – Bidding Assistance Services \$11,000.00 Lump Sum
- G – Construction Engineering and Inspection Services \$81,000.00 Cost Plus Max
- Total Estimated Fee: \$396,000.00**

Strategic Goal: Assure sustainable growth by pursuing long-term infrastructure projects.

Funding: Funding for this project will be from the City's allocation of the American Rescue Plan Act.

Recommendation: Staff recommends the approval of the engineering contract with Davis & Floyd in the amount not to exceed \$396,000.

Action Requested:

General Approval

Date: June 24, 2024

Agenda Item No: B-3

**City of Anderson
Council Agenda**

Title/Description: New Business

Request consideration of contract renewal for inmate food service within the Anderson Police Department Detention Center.

Executive Summary:

Background: There is a need to provide meals for inmates of the City of Anderson Detention Center, which shall include the furnishing of nutritious, wholesome, and palatable food in accordance with the terms of this agreement.

In June 2023, the City contracted again with Trinity Food Services for the provision of food services at the Detention Center. Council approved the contract for a one-year term with an automatic renewal if aggregable to both parties. Staff would like to continue this contract for years two and three.

Benefit: The meals shall meet all nutritional standards imposed by the United States Bureau of Prisons, the American Correctional Association Standards, and any standards required by federal, state, or local laws and regulations.

Funding: Budgeted item from current operating budget.

Recommendation: Staff recommends approval of contract renewal for years two and three with Trinity Food Services in the amount of \$265,196.57 which includes a 4.1% increase for the second year 2024-2025. We expect a similar increase for the third year 2025-2026.

Action Requested:

Ordinance 1st Reading

Information Only

Ordinance 2nd

General Approval

Resolution

Other