

CITY OF ANDERSON SOUTH CAROLINA

POLICE DEPARTMENT

CONTRACT DOCUMENTS

&

SPECIFICATIONS

FOR

Purchase of (58) Kenwood NX- NX-5400-K2 handheld radios.

June 11, 2025

REQUEST FOR PROPOSALS

For Purchase of (58) Kenwood NX-5400-K2 handheld radios. Sealed Proposals will be received by the City of Anderson, South Carolina, for "Purchase of (58) Kenwood NX-5400-K2 handheld radios at the Anderson Police Department, 401 South Main Street, Anderson, SC, 29621 on or before July 21, 2025, at 12:00 p.m. The envelope containing the proposal must be sealed and plainly marked "Proposal for Purchase of (58) Kenwood NX-5400-K2 handheld radios.

Proposals must be made on the Proposal Forms and in accordance with Instructions to Bidders furnished by the City of Anderson Police Department. The defined terms appearing in the General Specifications apply to all Contract Documents.

Proposals must be sealed and addressed to:

By Mail, or Hand Delivered or Courier Delivered:

City of Anderson Police Department, 401 South Main Street, Anderson, SC, 29621.

Proposal for Proposal for (58) Kenwood NX-5400-K2 handheld radios.

Attention: Chief Jim Stewart

The City reserves the right to reject any or all Proposals regarding this project, to waive irregularities and/or informalities in any Proposal, and to make an award in any manner, consistent with the law, deemed in the best interest of the city.

INSTRUCTIONS TO BIDDERS

FOR PURCHASE OF (58) Kenwood NX-5400-K2 handheld radios

1. RECEIPT AND OPENING OF PROPOSALS

The City of Anderson invites and will receive Proposals on the forms attached hereto, all information on which must be appropriately completed. Proposals will be received at City Hall until 12 p.m. on

July 21, 2025, and publicly opened and read aloud on the aforesaid date in the Anderson Police Dept Roll Call room. The envelopes containing the Proposals must be sealed and addressed to Attention: Chief Jim Stewart, City of Anderson Police Department, 401 South Main Street, Anderson, SC, 29621

## 2. PREPARATION OF THE PROPOSAL

All Proposals shall be made on the Proposal Form attached hereto and shall give the amount of bids and must be signed by the Bidders. If a unit price or a lump sum already entered by the Bidder on the Proposal Form is to be altered; it shall be crossed out with ink and the new unit price or lump sum bid entered above or below it, and initialed by the Bidder in ink. The Proposal must be submitted in a sealed envelope bearing on the outside the name of the Bidder, its address, and plainly marked (58) Kenwood NX-5400-K2 handheld radios. If forwarding by mail, the sealed envelope containing the Proposal must be enclosed in another envelope addressed as specified in the Proposal. The city may consider as irregular any Proposal not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject all Proposals. Any Proposal may be withdrawn prior to the above-scheduled time for the opening of Proposals or authorized postponement thereof. Any Proposal received after the time and date specified above shall not be considered.

## 3. AWARD OF THE BID

The Bid shall be deemed as having been awarded when formal notice of award shall have been emailed by the city to the Bidder. In case of the Bidder's refusal or failure to do so within ten (10) days after its receipt of formal notice of award, Bidder will be considered to have abandoned all rights and interests in the award and the award may then be made to the next best qualified Bidder, or the work re-advertised for Proposals as the city may elect.

## 4. CONDITIONS

Each Bidder shall fully acquaint itself with conditions relating to the scope and restrictions attending the execution of the Bid. Bidders shall thoroughly examine and be familiar with the Specifications.

The failure or omission of any Bidder to receive or examine any form, instrument, addendum or other document shall in no way relieve it of any obligations with respect to his Proposal or to the Contract. The city shall make all such documents available to the Bidder.

## 5. ADDENDA AND EXPLANATIONS

Explanations desired by a prospective Bidder shall be requested of the City in writing, and if explanations are necessary, a reply shall be made in the form of an Addendum, a copy of which will be forwarded to

each Bidder. Every request for such explanation shall be in writing (email) addressed to Chief Jim Stewart, [jstewart@cityofandersonsc.com](mailto:jstewart@cityofandersonsc.com) . Any verbal statements regarding same by any person prior to the award shall be unauthoritative and not binding. Addenda issued to Bidders prior to date of receipt of Proposals shall become a part of the Bid Documents No inquiry received within seven (7) days of the date fixed for the submission and opening of Proposals will be given consideration. All such interpretations and any supplemental instructions will be in the form of written Addenda, which, if issued, shall be emailed to all prospective Bidders, not later than five (5) days prior to the date fixed for the opening of Proposals.

#### 6. NAME, ADDRESS, AND LEGAL STATUS OF THE BIDDER

The Proposal must be properly signed in ink and the address of the Bidder given. The legal status of the Bidder whether corporation, partnership, or individual, shall also be stated in the Proposal. A corporation shall execute the Proposal by its duly authorized officers in accordance with its corporate by-laws and shall also list the state in which it is incorporated. A partnership Bidder shall give full names of all partners. Partnership and individual Bidders will be required to state in the Proposal the names of all persons interested therein. The place of residence of each Bidder, or the office address in the case of a firm or company, with county and state and telephone number, must be given after his signature.

If the Bidder is a joint venture consisting of a combination of any or all of the above entities, each joint venturer shall execute the Proposal. Anyone signing a Proposal as an agent of another or others must submit with his Proposal, legal evidence of his authority to do so.

#### 7. COMPETENCY OF BIDDER

The opening and reading of the Proposal shall not be construed as an acceptance of the Bidder as a qualified, responsible Bidder. The City reserves the right to determine competence and responsibility of a Bidder from its knowledge of the Bidder's qualifications or from other sources. The City shall require submission with the Proposal of the following supporting data regarding the qualifications of the Bidder to determine whether it is a qualified, responsible Bidder. The Bidder will be required to furnish the following information:

(a) A copy of the latest available certified financial statement of the Bidder (or its parent corporation if individual subsidiary or division financial statements are not prepared and generally available) certified by independent certified public accountants.

(b) Evidence that the Bidder is in good standing under the laws of the State of South Carolina, and, in the

case of corporations organized under the laws of any other State, evidence that the Bidder is licensed to do business and in good standing under the laws of the State of South Carolina or a sworn statement that it will take all necessary action to become so licensed if its Proposal is accepted. In the event that the City shall require additional certified supporting data regarding the qualifications of the Bidder to determine whether he is a qualified responsible bidder, the Bidder may be required to furnish any or all of the following information sworn to under oath:

- (a) Evidence that the Bidder is capable of commencing performance as required in the Bid Documents.
- (b) Such additional information as will satisfy the city that the Bidder is adequately prepared to fulfill the Contract.

The Bidder may satisfy any or all the experience and qualification requirements by submitting the experience and qualifications of its parent organization and subsidiaries or affiliates of the parent.

#### 8. DISQUALIFICATION OF BIDDERS

Although not intended to be an exhaustive list of causes for disqualification, any one or more of the following causes, among others, may be considered sufficient for the disqualification of a Bidder and the rejection if it's Proposal:

- (a) Evidence of collusion among Bidders.
- (b) Lack of competency as revealed by either financial statements, experience, or equipment statements as submitted or other factors.
- (c) Default on a previous municipal bid for failure to perform.

#### 9. METHOD OF AWARD

The City reserves the right to accept any Proposal or to reject any or all Proposals, and to waive defects or irregularities in any Proposal. Any alteration, erasure, or interlineations of the Contract Documents and of the Proposal shall render the accompanying Proposal irregular and subject to (but not requiring) rejection by the city.

#### 10. TITLE VI POLICY

The City of Anderson will not discriminate in the purchase of all goods and services based on race, color, religion, sex, national origin, age, disability, or any other lawfully protected classification.

Verbal quotations or quotations received after the closing date will not be accepted. The City of Anderson reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed in the best interest of the City of Anderson.

(58) Kenwood NX-5400-K2 handheld radios

## SPECIFICATIONS AND ADDITIONAL QUESTIONS

### 1.00 BACKGROUND

Anderson Police Department plays an integral role in maintaining the quality of life in the city of Anderson while assisting the public and other public safety agencies during 911 emergencies and non-emergency events. This Police Department is responsible for providing Police services to the City of Anderson as well as providing mutual aid for other public safety agencies.

This RFP seeks proposals for (58) Kenwood NX-5400-K2 handheld radios

### 2.00 SCOPE OF WORK

This project consists of (58) Kenwood NX-5400-K2 handheld radios, providing for the current needs of the Anderson Police Department as well as future P 25 upgrade capability. Major Items to be furnished by the Successful Vendor

The proposal shall include but is not necessarily limited to providing all items detailed on the proposal form. All other items required, shall be furnished by the bidder, to provide a functional system as contemplated in the specifications. The successful Contractor shall provide the following goods and services:

(58) Kenwood NX-5400-K2 handheld radios

NOTE: ABOVE SPECIFICATIONS ARE SOME SPECIFICATIONS AND ARE NOT INTENDED TO BE ALL SPECIFICATIONS FOR THE KENWOOD NX-5400-K2 handheld radios

BIDDER RESPONSE CODE \_\_\_\_\_

58 NX-5400-K2 handheld radios – 700/800 MHZ model – standard key model.

BIDDER RESPONSE CODE \_\_\_\_\_

58 KWD-5100CV P25 Conventional License Key

BIDDER RESPONSE CODE \_\_\_\_\_

58 KWD-5101TR P25 Phase 1 License Key.

BIDDER RESPONSE CODE \_\_\_\_\_

58 KWD-5102TR Phase 2 License Key

BIDDER RESPONSE CODE \_\_\_\_\_

58 KWD-AE31K AES&DES Secure Encryption Module.

BIDDER RESPONSE CODE \_\_\_\_\_

58 KNB-L3M Li-Ion 3400 mAh battery (high capacity)

BIDDER RESPONSE CODE \_\_\_\_\_

58 KRA-32 700/800 whip antenna

BIDDER RESPONSE CODE \_\_\_\_\_

58 KMC-70M MIL-STD Speaker Mic with ANR Feature

BIDDER RESPONSE CODE \_\_\_\_\_

58 KSC-Y32 Single unit charger

BIDDER RESPONSE CODE \_\_\_\_\_

58 Warranty

BIDDER RESPONSE CODE \_\_\_\_\_

58 Two-year extended warranty

BIDDER RESPONSE CODE \_\_\_\_\_

Sales Tax

BIDDER RESPONSE CODE \_\_\_\_\_

NOTE: ABOVE SPECIFICATIONS ARE SOME SPECIFICATIONS AND ARE NOT INTENDED TO BE ALL SPECIFICATIONS FOR THE KENWOOD (58) Kenwood NX-5400-K2 handheld radios.

BIDDER RESPONSE CODE \_\_\_\_\_

Response Code Definitions:

“C” Comply – The proposed solution will fully meet this requirement because it currently exists as a standard feature or function in the base application software.

"S" Surpasses - The proposed solution surpasses this requirement because it offers additional features, functions, or enhancements to that required by the attribute statement and as thoroughly explained in the narrative.

“D” Does not comply – The proposed solution does not fully comply with this requirement. The vendor will not meet this requirement in its entirety.

“T” Available through a Third party – This requirement can be met by a software module that the vendor has arranged to use through a third-party contract. The unit of software or software module must be designed for seamless integration with the base application software.

Vendor’s existing product costs for the separate unit of software or module are included and clearly identified in cost quotation

“CS” Customize – The requirement can be met by altering the proposed software to meet the requirements and specifications. Costs for customizing software are included and clearly identified in cost quotation. Vendor also must commit to completion of any custom software as part of the initial installation.

“EX” Explanation – Response requires an answer to a question rather than a stated requirement. Example, “What language is the application written in?” Vendor should use the “EX” code and provide answers following the desired or required feature.

### 3.00 ADDITIONAL

#### RFP Pricing

The City of Anderson Police Department would like to implement all the items within this RFP at this time. If a “trade in” is allowed as part of the RFP response, it should be listed on each line item it pertains to.

#### Frequency Coordination and FCC Licensing

It will be the responsibility of The City of Anderson to provide the necessary frequency coordination and Federal Communications Commission licensing for all frequencies used within the Police Department. Successful bidder may if requested assist in these tasks at an additional charge.

### WARRANTY AND MAINTENANCE

As part of their proposal, the Vendor shall provide a minimum of three-year warranty on mobile radios and a minimum of one year warranty on components. This warranty shall include parts and labor. As part of their proposal, Vendor shall provide all maintenance services, including parts and labor for one year.

The warranty and maintenance period shall begin on the date of delivery of all items.

### CONTENTS OF PROPOSAL

Proposals must include but need not be limited to the following information. As a part of their proposal preparation, vendors shall bear the burden of thoroughly and carefully explain how their proposed equipment configuration best meets the requirements of City of Anderson Police Department.

This specification sets forth minimum capacity, performance, and requirements. Vendors may offer a proposal which exceeds the minimums set forth in the documents. Vendors may

suggest different business terms and conditions provided that their proposal references the difference as an “exception”.

Minimum Vendor Requirements:

- The bidder shall hold a valid Business License.
- The bidder shall have been in business for a minimum of five (5) years.
- The bidder shall be factory trained by the manufacturer of the equipment bid.
- The bidder shall provide a list of agencies that they have sold comparable radios and

equipment to:

4.00 PRICING AND DELIVERY SCHEDULE

Proposal of \_\_\_\_\_

(Proposer Company Name)

To: The City of Anderson Police Department

Ref: (58) Kenwood NX-5400-K2 handheld radios

Ladies and Gentlemen:

Having carefully examined all the specifications and requirements of this RFP and any attachments thereto, the undersigned proposes to furnish (58) Kenwood NX-5400-K2 handheld radios pursuant to the above specifications referenced Request for Proposal upon the terms quoted below.

GRAND TOTAL: \$ \_\_\_\_\_

Delivery schedule of events and time periods

\_\_\_\_\_  
\_\_\_\_\_

Respectfully submitted,

Proposer: \_\_\_\_\_

By: \_\_\_\_\_

(Authorized Signature for Proposer)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_