

Council Work Session
Administrative Briefing and Discussion
October 13, 2025

The Work Session of City Council was held on this date in the City Hall Council Chambers at 5:00 pm. In attendance were Mayor Terence Roberts, Mayor Pro Tem Jeff Roberts, Councilmen John Roberts, Newton, Harbin, Martinez, Steele, and Council Member Thompson. Councilman Tony Stewart was in attendance beginning at around 5:40. Also in attendance were City Manager, David McCuen; Assistant City Manager Andrew Strickland; City Attorney, Frankie McClain; City Prosecutor, Rame Campbell; Fire Chief, Charlie King; Strategic Projects Director, Mary Haley Thompson and Procurement Accounting Manager, Brittney Gamble.

Council Discussion – Opioid Recovery Fund Grant

Fire Chief Charlie King provided City Council with an overview of the current Phase 1 Community Education program.

While no formal action was taken, Council members reached consensus to move forward with funding Phase 2, focused on addiction recovery and support. The goal of Phase 1 and 2 of Opioid Recovery Project is to establish a team-managed, sustainable program, funded through the South Carolina Opioid Recovery Fund, designed to address and mitigate the long-term impacts of the opioid epidemic in South Carolina over the next ten years.

EXECUTIVE SESSION

A motion by Mayor Pro Tem Jeff Roberts seconded by Council Member Thompson carried (9-0) to move into Executive Session:

Sec. 30-4-70 (a) Discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses.

No action was taken. A motion by Councilman Harbin seconded by Council Member Thompson carried (9-0) to move out of Executive Session.

Regular Meeting
October 13, 2025

The Regular Meeting of City Council was held on this date in the City Hall Council Chambers at 6:00 pm. In attendance were Mayor Terence Roberts, Mayor Pro Tem Jeff Roberts, Councilmen John Roberts, Newton, Harbin, Martinez, Steele, Stewart, and Council Member Thompson. Also in attendance were City Manager, David McCuen; Assistant City Manager Andrew Strickland; City Attorney, Frankie McClain; City Prosecutor, Rame Campbell; Assistant Utilities Director Alex Kostik; Business License and Risk Manager, Lisa Holden, Chief of Police Jim Stewart; Stormwater Manager, Adam Cromer; and Procurement Accounting Manager, Brittney Gamble.

The invocation was given by Mayor Terence Roberts with respect to the flag given by Councilman Kyle Newton.

APPROVAL OF MINUTES

A motion by Councilman Steele seconded by Councilman Martinez carried unanimously (9-0) to approve the minutes of the September 22, 2025, meeting as presented.

REQUEST SECOND READING OF ORDINANCE 25-15 TO AMEND DIVISION 3 OF ARTICLE II OF CHAPTER 42 OF THE CITY CODE PROVIDING FOR THE PROHIBITION OF UNREASONABLE NOISES

City Manager David McCuen provided a quick overview of the Ordinance specifics and said that Division 3 of Article II of Chapter 42 provides for the prohibition of unreasonable loud noises in the city, and it is the desire of the City to amend the Code to more clearly define and enumerate the prohibitions of unreasonable noises in the City.

Mayor Roberts said that the ordinance provides a good framework for City police officers to enforce. Councilman Steele said that he had received much positive feedback from the community regarding the City's proactive and common-sense approach to enforcing the noise ordinance.

A motion by Councilman Steele seconded by Councilman Martinez carried unanimously (9-0) to approve Ordinance 25-15 to amend Division 3 of Article II of Chapter 42 of the City Code on second and final reading.

REQUEST CONSIDERATION OF AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE
OF THE CITY OF ANDERSON TO UPDATE THE BUSINESS LICENSE CLASS SCHEDULE AS REQUIRED
BY ACT 176

City Manager David McCuen said that in September 2020, the South Carolina General Assembly passed Act 176 to streamline and standardize the business license process across the state of South Carolina. This law requires all taxing jurisdictions to use the same business license rate class schedules and follow consistent practices.

As part of this mandate, the City must adopt an updated Business License Class Schedule every two years. The City last adopted a schedule in 2023. Act 176 also requires the use of the North American Industry Classification System (NAICS) to classify businesses based on profitability using IRS data. The state released updated data in 2025, and the City is now required to adopt the revised business license rate class schedule.

The request to update Appendix B of the City's Business License Ordinance incorporates these mandated changes.

Currently, the City's retail business license revenue of \$5.325 million represents about 13% of the FY 2026 General Fund operating revenues. Because Act 388 limits property tax millage increases and reassessment growth and other revenue sources (like hospitality and accommodations taxes) are restricted in use, the business license tax remains a critical revenue source for the City.

Council gave approval on first reading at the September 22, 2025 Council meeting.

A motion by Councilman Harbin seconded by Council Member Thompson carried unanimously (9-0) to approve Ordinance 25-16 amending the City of Anderson's Business License Ordinance to update the Rate Class Schedule (Appendix B) as required by Act 176 of 2020, effective January 1, 2026, on second and final reading.

REQUEST APPROVAL OF THE PURCHASE OF A CATERPILLAR 200 KW GENERATOR

City Manager David McCuen introduced this item and said that this is the result of a FEMA grant administered by the State Emergency Management division, involving a generator for train C at the Generostee Creek Wastewater Treatment plant.

Assistant Utilities Director Alex Kostik said that the generator for train C at the Generostee Creek Wastewater Plant became inoperable in 2023. Staff applied for a Hazard Mitigation Grant and was granted Eligibility Approval in April 2023. Staff received notice of award in June 2025. Staff

Council Meeting 10/13/2025

contacted several vendors and only one had a delivery time to meet the November 21, 2026, grant completion deadline. Blanchard Energy is a member of the Sourcewell Government Purchasing Contract and has a generator in stock for \$133,754.00 including installation. The purchase of this generator assures sustainable growth by pursuing long-term infrastructure projects and maintaining sewer infrastructure.

Hazard Mitigation Grant -	\$100,315.50
Sewer Utilities Budget -	<u>\$33,438.50</u>
Total	\$133,754.00

Mayor Pro Tem Jeff Roberts asked what we have been doing since the generator has been out since 2023. City Manager David McCuen said that we have been using a backup generator which is not sustainable long term.

A motion by Mayor Pro Tem Jeff Roberts seconded by Councilman Stewart carried unanimously (9-0) to approve the purchase of a generator for Train C at Generostee Creek Wastewater Treatment plant.

REQUEST CONSIDERATION OF A CONSTRUCTION CONTRACT WITH TRAE'S CLEARING AND GRADING LLC FOR THE GLENN STREET HEADWALL PROJECT

City Manager David McCuen noted that there were infrastructure failures because of Hurricane Helene last year, and one of those was the headwall at Glenn Street. Stormwater Manager Adam Cromer said that during Hurricane Helene, a large concrete headwall, associated piping, and an adjacent sidewalk located along the City right-of-way at 1300 Glenn Street sustained severe damage after several large trees fell across the structures. Following the storm, the Public Works Division submitted a project application through FEMA's Public Assistance Grant Program to fund replacement of the damaged infrastructure. FEMA representatives inspected the site earlier this year and provided an initial estimate of \$33,507.71 for in-kind replacement. The headwall is a critical component for the structural stability of the roadway and protection of nearby underground utilities.

Without replacement, the roadway and adjacent infrastructure remain vulnerable to erosion, undermining, and potential failure. Staff recommends moving forward with the FEMA-supported project to replace the headwall, piping, and sidewalk. Staff determined that the actual cost of replacement would likely exceed this estimate, and FEMA requested that the project be competitively bid and resubmitted with contractor pricing. Ridgewater Engineering subsequently surveyed the site and prepared a bid package during the summer to advance the project.

The project was advertised for bid using the City’s website, Anderson Independent Mail and South Carolina Business Opportunities (SCBO). A mandatory pre-bid meeting was held on September 17, 2025, at the project site and was attended by representatives from four companies. Sealed bids were due September 26, 2025. Four bids were submitted for consideration and are listed below.

<u>Bidder</u>	<u>Bid</u>
Trae’s Clearing and Grading, LLC, Six Mile, SC	\$185,400
Foothills Contracting Service LLC, Central, SC	\$205,000
Performance Construction Group, Spartanburg, SC	\$243,760
Southern Concrete and Construction, Inc., Anderson, SC	\$492,820

Councilman Harbin asked whether the headwall would be aesthetically pleasing or an in-kind replacement. Mr. Cromer responded that it would not be seen from the road and would be in-kind. Councilman Stewart asked about the difference in cost between the FEMA estimate and the contractors estimate. Mr. Cromer said that they will provide a new estimate in alignment with the contractors bid. The grant program is reimbursement basis, 75%/25% (city portion). The contractor did similar work for City of Clemson and City of Central after Hurricane Helene.

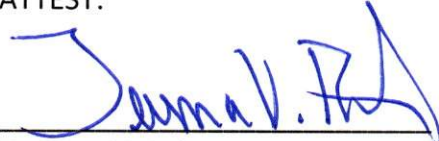
A motion by Councilman Harbin seconded by Council Member Thompson carried unanimously (9-0) to approve a contract with Trae’s Clearing and Grading, LLC in the amount of \$185,400.

ADJOURNMENT

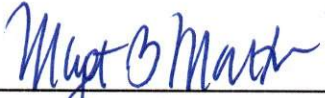
A motion by Councilman Steele seconded by Council Member Thompson carried (9-0) to adjourn at 6:24 pm.

Notice of this meeting was posted on the City of Anderson’s website and the Anderson Independent Mail newspaper was notified of the meeting at least 24 hours in advance of the meeting in accordance with the S.C. Freedom of Information Act.

ATTEST:



Terence V. Roberts
Mayor



Margot B. Martin
City Clerk Treasurer